



LA SALLE COLLEGE PARENT TEACHER ASSOCIATION



Operation Guidelines of Football Club of LSCPTA

The Football Club provides a unique social and sports channel to connect with and among the parents. It was set up in accordance of La Salle College Parent Teacher Association (“**LSCPTA**”) Constitution 6(n), with the Manager of the Football Club appointed by the Standing Committee of LSCPTA. It has been a proud tradition of LSCPTA for decades. It is important to continue the improvement of its operation, while maintaining a vibrant and rewarding experience for all players. As such we have obtained advice from La Salle College (“**school**” or “**LSC**”) and would like to clarify the operation guidelines. These are mostly in practice already but it would be useful to document them and serve as basis of continual refinement.

The Guidelines are effective from 1 July, 2023.

Membership

1. Recruitment of members of the Football Club (“**Members**”) will be open and transparent, with full membership records readily accessible by school;
2. Only current Parent-Members of LSCPTA are eligible for membership of the Football Club;
3. Total membership number might be capped to ensure fair participation of Members.
4. Members must pay an annual fee determined by the LSCPTA;
5. Teacher-Members of LSCPTA and Honorary Members of LSCPTA are Members of the Football Club without being required to pay any annual fee.

Other Players

Associates

1. Parents who had been Members of the Football Club but their sons had left LSC could be registered as associates of Football Club (“**Associates**”);
2. Eligibility of past Members of Football Club to enrol as Associates is limited to a maximum of ten (10) years after their sons left LSC;
3. Associates are not Members of Football Club. They are essentially “preferred guests” that do not have automatic rights to play;

4. There is a limit/quota of Associates each year;
5. Their participation for play is subjected to invitation and limited by available places on game day;
6. Associates must make an annual donation to the Football Club, with the sum equal or more than the annual prevailing membership fee of the Football Club.

Guests

1. Football Club will invite other guest players ("**Guests**") to participate on specific sessions from time to time;
2. Guests are allowed to play occasionally and only by invitation from the Manager of Football Club;
3. Guests are welcomed to make donations to Football Club but this is not a condition for play.

Operation

1. A log/register of players for each Saturday would be kept;
2. Absolute priority will be given to Members when arranging play;
3. A set of etiquette or behavioural guidelines (as attached) should be provided to all Members and players to be observed while in school premises;
4. An introduction session should be provided to newly joined Members to help their initiation, engagement and carrying on the spirits of the Football Club.

Other Matters

1. Football Club will follow schools' direction, particularly on use of school facilities, and other matters;
2. Should any disputes arise beyond the normal operation of the Football Club, LSCPTA would seek consent from school in resolving the issues;
3. Football Club will contribute to school's annual insurance coverage for our activities, if needed.

Players Etiquette While in School Premises

1. Players must follow prevailing safety rules and guidelines of school at all times;
2. Players must be courteous to others at school;
3. Players must keep the places clean;
4. Players should avoid shouting or making loud sound at school;
5. Players are expected to observe high behavioral standards. Use of foul languages, heated arguments, shoveling, shouting and abusive behavior are not acceptable. Those in breach might be asked to leave the school premises at once;
6. Players are expected to exercise best judgement and awareness so as not to hurt or endanger others.